

PROJECT SPECIFIC TIMESHEET

FLORIDA CRIME STOPPERS TRUST FUND

Organization Name:

Grant No.:

Label:

The Crime Stoppers Project Specific Timesheet is used to document the total number of hours worked as well as the number of hours attributed to allowable Crime Stopper activities. Each employee supported by Crime Stoppers funding must record the amount of time spent on each type of activity each day. There may be multiple entries for each day to document participation in several different activities. Click the Show Help button for detailed instructions.

Employee Name:

Date	Activity Type	Activity Description	Time
<input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>
Total Time:			0.00

Signature of Employee

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Employee Name and Title

Date

By signing above, I certify that all hours listed are correct and accurate and are eligible for reimbursement from the Crime Stoppers Trust Fund.

Signature of Authorizing Official

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Authorizing Official Name and Title

Date

The Executive Director must approve the timesheet by signing it. A Board Member may sign the timesheet in lieu of the Executive Director and must sign and approve the Executive Director's timesheet.